

Explanation of variances – pro forma

Name of smaller authority: Three Saints South Elmham
County area (local councils and parish meetings only): East Suffolk Council

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)																																																			
1 Balances Brought Forward	6,955	6,639				Explanation of % variance from PY opening balance not required - Balance brought forward agrees																																																				
2 Precept or Rates and Levies	3,300	3,300	0	0.00%	NO																																																					
3 Total Other Receipts	385	995	610	158.34%	YES		<table><tr><td>-735.00 East Suffolk Council Grants - grant for bridge & maps</td><td></td><td></td></tr><tr><td>-98.16 VAT Reclaim - more expenditure</td><td></td><td></td></tr><tr><td>291.70 CIL Money - none received</td><td></td><td></td></tr><tr><td>-68.08 Business Saver Interest - improved rates</td><td></td><td></td></tr><tr><td>-609.54</td><td></td><td></td></tr></table>	-735.00 East Suffolk Council Grants - grant for bridge & maps			-98.16 VAT Reclaim - more expenditure			291.70 CIL Money - none received			-68.08 Business Saver Interest - improved rates			-609.54																																						
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4 Staff Costs	1,961	2,106	145	7.39%	NO																																																					
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO																																																					
6 All Other Payments	2,040	2,462	422	20.69%	YES		<table><tr><td>-30.00 Clerk's Office Costs - increased costs</td><td></td><td></td></tr><tr><td>-29.72 Clerk's Expenses - less stationery/ink</td><td></td><td></td></tr><tr><td>15.00 Hall Hire - increase in cost</td><td></td><td></td></tr><tr><td>5.00 Internal Audit Fee - increase</td><td></td><td></td></tr><tr><td>-61.77 S137 Grants - gave an extra grant</td><td></td><td></td></tr><tr><td>1.49 Subscriptions - increase</td><td></td><td></td></tr><tr><td>-60.00 Training - Cllr training (none last year)</td><td></td><td></td></tr><tr><td>56.67 Maintenance - less this year</td><td></td><td></td></tr><tr><td>-20.00 Miscellaneous - signs</td><td></td><td></td></tr><tr><td>-43.27 VAT to reclaim - more expenditure</td><td></td><td></td></tr><tr><td>291.76 CIL Money - none to spend this year</td><td></td><td></td></tr><tr><td>-78.79 Vistaprint Jubilee Mugs - more purchased</td><td></td><td></td></tr><tr><td>334.00 Noticeboard St Peters - new</td><td></td><td></td></tr><tr><td>-67.32 ESC - Uncontested Election Fee</td><td></td><td></td></tr><tr><td>-340.00 All Saints Bridge Handrail - new</td><td></td><td></td></tr><tr><td>-395.00 Footpath Map - new project</td><td></td><td></td></tr><tr><td>-421.95</td><td></td><td></td></tr></table>	-30.00 Clerk's Office Costs - increased costs			-29.72 Clerk's Expenses - less stationery/ink			15.00 Hall Hire - increase in cost			5.00 Internal Audit Fee - increase			-61.77 S137 Grants - gave an extra grant			1.49 Subscriptions - increase			-60.00 Training - Cllr training (none last year)			56.67 Maintenance - less this year			-20.00 Miscellaneous - signs			-43.27 VAT to reclaim - more expenditure			291.76 CIL Money - none to spend this year			-78.79 Vistaprint Jubilee Mugs - more purchased			334.00 Noticeboard St Peters - new			-67.32 ESC - Uncontested Election Fee			-340.00 All Saints Bridge Handrail - new			-395.00 Footpath Map - new project			-421.95		
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7 Balances Carried Forward	6,639	6,366				VARIANCE EXPLANATION NOT REQUIRED																																																				
8 Total Cash and Short Term Investments	6,639	6,366				VARIANCE EXPLANATION NOT REQUIRED																																																				
9 Total Fixed Assets plus Other Long Term Investments and	11,381	11,664	283	2.49%	NO																																																					
10 Total Borrowings	0	0	0	0.00%	NO																																																					

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)