



# Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

### **ANNUAL PARISH COUNCIL MEETING**

*Rumburgh Village Hall*

**Wednesday 14th May 2025**

*To be held after the Annual Parish Meeting starting at 7.30 pm*

## **PUBLIC FORUM**

### **A. To Receive Reports from the County and District Councillors'**

*All reports can be found on TSPC's website: <https://threesaints-pc.gov.uk>*

### **B. Public Forum – for Members of the Public**

*Members of the public are welcome to attend.*

## **AGENDA**

1. To Appoint a Chair
2. To Appoint a Vice Chair
3. To Approve Apologies for Absence
4. To record Declarations of Interests and to consider Requests for Dispensation
5. To Approve the Minutes of the Meeting held on 12<sup>th</sup> March 2025
6. Finance
  - a) To Approve the End of Year Accounts 2024-25
  - b) To Approve the Internal Auditor's Report for 2024-25
  - c) To Agree the Annual Audit Return Sections 1 & 2 2024-25
  - d) To Agree a Certificate of Exemption from a Limited Assurance Review for 2024-25
  - e) To Appoint the Internal Auditor for 2025-26
  - f) To Receive the Financial & Budget Reports & Approve Income & Expenditure
  - g) To Consider a Grant to Rumburgh Village Hall Trustees VE Day Commemoration
  - h) To Consider a Footpath Map Reprint
  - i) New Clerk's Computer using the Transparency Grant - *update*
7. Planning Applications and Decisions

*To review the listed Planning Applications and any Additional Applications issued after the Agenda is published.*

**Applications**

None

**Decisions**

None
8. Village Reports & Issues
  - a) All Saints
  - b) St. Nicholas



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- c) St. Michael
- d) St. Peter

## 9. Villages' Maintenance & Issues

- a) Tree & Common Maintenance
  - Tree Planting on Common

## 10. Correspondence

## 11. AOB

*For discussion only – the Council cannot make decisions on these items unless on the agenda.*

- a) Flixton Solar Farm Proposal
- b) To Consider an All Saints Bus Shelter Event 2025  
*To commemorate Victory in Europe Day (VE Day) & Victory over Japan Day (VJ Day)*
- c) Spring Litter-Pick 15-16<sup>th</sup> March 2025 - update

## 12. To Receive items for the next Agenda

## 13. To Confirm the Next Meeting Dates:

- Wednesday 9<sup>th</sup> July 2025 at 7.30 pm
- Wednesday 10<sup>th</sup> September 2025 at 7.30 pm
- Wednesday 12<sup>th</sup> November 2025 at 7.30 pm

## 14. To Consider Common Encroachments

*The Council is recommended to RESOLVE, in accordance with the Public Bodies (Admission to Meetings) Act 1960, that this agenda item shall be closed to members of the press and public. This is to allow the Council to discuss confidential and sensitive matters related to common encroachments.*

*S. G. Chapman*

**Sally Chapman**

**Clerk to Three Saints South Elmham Parish Council**

**Date 7<sup>th</sup> May 2025**