



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

ANNUAL PARISH MEETING

Rumburgh Village Hall

Wednesday 8th May 2024 – 7.30 pm

Present Councillors: John Flatt (Chair), Heather Hughes-Jones (Vice Chair), Winky Evans, Simon Patrick, Richard Pooley and Paul Watkin

Clerk/Responsible Financial Officer: Sally Chapman

Also Present: District Councillor Anthony Specca & two parishioners

MINUTES

1. Chair's Welcome

The Parish Council Chair John Flatt welcomed everyone to the meeting.

2. Apologies

County Councillor Judy Cloke

3. To Approve the Minutes of the Meeting held on 24th May 2023

[The Minutes from the Meeting held on 14th May 2023 were confirmed unanimously as a true and accurate record and signed by the Chair.](#)

4. Matters Arising

None

5. The Chair's End of Year Report

The Chair gave a report (*attached*).

6. The Responsible Financial Officer's End of Year Report

The RFO read out the End of Year Accounts (*attached*) and invited questions.

7. County Councillor's End of Year Report

Cllr Judy Cloke could not attend but sent a report which is on the website: threesaintssouthelmham.onesuffolk.net.

8. District Councillor's End of Year Report

Cllr Anthony Specca gave a summary of his report which is on the website: threesaintssouthelmham.onesuffolk.net.

9. To Receive Councillors Reports from each Parish

a) All Saints & St. Nicholas

- Cllr Hughes-Jones sent a report for All Saints (*attached*).
- Cllr Pooley provided a verbal report for St. Nicholas. The main comments related to the appalling state of the roads in the area and how dangerous they had become.

Signed _____

Date _____



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b) St. Michael

Cllr Watkin gave a verbal report and expressed his concern regarding common encroachments. He was pleased that the Daffodils he had planted in St. Michael had flowered in the spring and hoped they would continue to thrive in the coming years.

c) St. Peters

Cllr Patrick gave a report for St. Peters (*attached*).

10. To Receive Community Reports

a) St. Michael's Parish Lane Trust

Cllr Watkin informed that the Trust currently has three trustees and requires one more. The Trust owns four acres of land, which they rent out, and annually distributes money to pensioners in the village.

11. Public Questions

A parishioner asked if the meeting dates could be published in the local parish magazine 'The Community News'.

The meeting ended at 8.10 pm

Chair's End of Year Report 2023-24

- In May, we celebrated King Charles's Coronation with another gathering at the All Saints Bus Stop, attended by many local people who brought food and drink. The occasion was enjoyed by all, including our oldest resident, aged 93.
- TSPC gave Coronation mugs to all the children in the parishes to mark this very special occasion.
- TSPC was pleased to provide grants to the following organisations:
 - South Elmham Community News, to support the production of their information newsletter.
 - The Poppy Appeal.
 - The Bungay Community First Responders, to help outfit three additional first responders for this area.
 - The Local History Recorder for All Saints.
- Many thanks to County Councillors Judy Cloke, District Councillors Toby Hammond, and Anthony Specca for their support to our rural parishes.
- Many thanks to all the councillors for their voluntary time and input into the parishes.
- Further thanks to the parishioner who mows and tidies the All Saints bus shelter. It certainly does look good.
- Lastly, thank you to the Clerk for all her work.



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Responsible Financial Officer's End of Year Report

Three Saints South Elmham Parish Council		
Year End 31st March 2024		
	Receipts	
2022/23		2023/24
£	Receipts	£
3300.00	Precept	3,300.00
0.00	East Suffolk Council Grants	735.00
17.80	VAT Reclaim	115.96
64.00	Jubilee/Coronation Mugs Sales	64.00
291.70	CIL Money	-
11.58	Business Saver Interest	79.66
3,685.08		4,294.62
	Expenditure	
1960.79	Clerk's Salary	2,106.00
90.00	Clerk's Office Costs	120.00
13.02	Clerk's Expenses	42.74
72.00	Hall Hire	57.00
35.00	ICO - Data Protection Registration	35.00
254.72	Insurance	254.72
120.00	Internal Audit Fee	115.00
204.99	S137 Grants	266.76
187.90	Subscriptions	186.41
0.00	Training	60.00
100.00	Maintenance	43.33
0.00	Miscellaneous	20.00
50.00	Website	50.00
115.96	VAT to reclaim	159.23
291.76	CIL Money	-
170.71	Vistaprint Jubilee Mugs	249.50
334.00	Noticeboard St Peters	-
0.00	ESC - Uncontested Election Fee	67.32
0.00	All Saints Bridge Handrail	340.00
0.00	Footpath Map	395.00
4,000.85		4,568.01
-315.77	Surplus income over expenditure	- 273.39
6955.26	Balance b/f	6,639.49
6,639.49	Balance c/f	6,366.10
	Balance Sheet	
	Cash at Bank	£
1442.13	Current Account	830.38
5314.36	Business Saving Account	5,535.72
0.00	Uncleared receipts	-
117.00	Uncleared cheques	-
6,639.49		6,366.10
1625.04	General Reserves	1,687.83
5014.45	Earmarked Reserves	4,678.27
6,639.49		6,366.10
The above statement represents fairly the financial position of the Authority as at 31st March 2024 and reflects its Receipts and Expenditure during the year.		
Signed		
	John Flatt - Chair	
Signed		
	Sally Chapman - Responsible Financial Officer	



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Village Report 2023-4 for All Saints & St. Nicholas

This year has seen some physical improvements to amenities, some joint activities and a celebration. Two planning applications were supported. Issues raised by parishioners, such as parking and dilapidated footbridge were addressed.

Bus Shelter Area

- The All Saint's bus shelter area continues to be mown and kept tidy by a parishioner, which is helped by a small Maintenance Grant. The East Suffolk Council Daffodil Donation daffodils planted last year flowered successfully.

All Saints Common

- The replacement All Saint's Bridge Hand Rail is now in place and has been risk assessed.
- Cleveleys Foods Ltd have had some native trees planted at on their boundary.
- Long and medium term parking of cars on the Common is sometimes a problem.

TSPC Litter Picks

All Saints and St Nicholas joined in the Spring and Autumn litter picks.

Coronation celebration Sunday 7th May 2023

Around 30 parishioners from the Three Saints gathered to mark the coronation, bringing food and drink to celebrate.

Local History Recorder

Sonia Collins has been very active as Local History Recorder for All Saints and St. Nicholas South Elmham and Rumburgh and was in receipt of a small grant from the Council.

Planning Applications included:

Planning reference: DC/23/4585/FUL

Proposal: First floor extension with balcony over existing single-storey side extension. Address: The Acorns, Capps Lane, South Elmham All Saints, Halesworth, IP19 0PD. Status: Permitted

Planning Reference: DC/24/0428/FUL

Address: Dandy Hall Cottage, Malt Office Lane, Rumburgh, Halesworth Suffolk, IP19 0JD. Proposal: Construction of a replacement 3-bedroom dwelling. Status: Permitted

Councillor Heather Hughes-Jones

7. 05. 2024



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St. Peter 2023-24 Summary

As for many years community cohesion remains high in the village with news and views exchanged energetically on the village WhatsApp group supplemented by summer BBQs and communal meals. The village Christmas meal at St Peters Hall was well attended and really showcased the current quality of the catering in this historic and atmospheric environment. Villagers are united in wishing this facility would revert to a regular restaurant / bar role instead, or at least in addition to, the current focus on weddings and other large catering events.

In May Pam Bonnett's annual bric a brac stall raised significant funds for the church. The church also benefited significantly from the village boules tournament in late July which had been in abeyance for three years owing to covid issues. This annual gathering has grown quite large in recent years and is hosted at Ilketshall St Andrews village hall as the facilities for c. 30 competing teams are not available on home turf in St Peters. The organizing group led by Tim and Carol Maycock extend a big "thank you" to our friends across the A144 for their generous hospitality.

The village litter picks in October and March saw most households participate and a large amount of material retrieved from roadsides, hedges and field margins, including several dumped car tyres. Given the six-month interval now between these events it is depressing to see the amount of rubbish that accumulates over such a relatively short period

Daffodil bulbs provided by the Parish Council for communal planting were sown at the entrance to the church and around the letter box / bench area in time for a fine display of early Spring flowers.

The village and immediate environs continue to see its roads and verges deteriorate in condition to the extent that some stretches are unsafe for cyclists, horse riders and pedestrians. A certain amount of "patching" was undertaken on the road to Flixton at the direct behest of Councillor Cloke to the County Highways Department, but most of this work has again deteriorated following wet winter weather and the overall impression of our rural roads is being unfit for purpose, especially where that purpose includes the ever growing volume of large lorries and heavy agricultural vehicles and machinery.

Thankfully there have been fewer planning issues in the village this year, although, again, local residents were not notified of new development, this time at Low Farm, leaving the Parish Council to intervene with the District Planning Department to seek clarification of the works in progress.

Councillor Simon Patrick