



# Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

### **FINANCE MEETING**

*Rumburgh Village Hall*

**Wednesday 22nd May 2024 - 7.30 pm**

## **PUBLIC FORUM**

### **A. Public Forum – for Members of the Public**

*Members of the public are welcome to attend*

## **AGENDA**

- 1. To Approve Apologies for Absence**
- 2. To record Declarations of Interests and to consider Requests for Dispensation**
- 3. Finance**
  - a) To Approve the End of Year Accounts 2023/24**
  - b) To Approve the Internal Auditor's Report for 2023/24**
  - c) To Agree the Annual Audit Return Sections 1 & 2 2023/24**
  - d) To Agree a Certificate of Exemption from a Limited Assurance Review for 2023/24**
  - e) To Appoint the Internal Auditor for 2024-25**
- 4. To Receive items for the next Agenda**
- 5. To Confirm the Next Meeting Dates:**
  - Wednesday 10<sup>th</sup> July 2024 at 7.30 pm
  - Wednesday 11<sup>th</sup> September 2024 at 7.30 pm
  - Wednesday 13<sup>th</sup> November 2024 at 7.30 pm

*S. G. Chapman*

**Sally Chapman**

**Clerk to Three Saints South Elmham Parish Council**

**Date 15th May 2024**