



# Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

## PARISH COUNCIL MEETING

*Rumburgh Village Hall*

**Wednesday 8<sup>th</sup> March 2023 at 7.30pm**

## PUBLIC FORUM

- A. To Receive Reports from the County and District Councillor**  
*Reports will be placed on the website: <http://.onesuffolk.net>*
- B. Public Forum – for Members of the Public**  
*Members of the public are welcome to attend*

## AGENDA

1. To consider Apologies for Absence
2. To record Declarations of Interests and to consider Requests for Dispensation
3. To Approve the Minutes of the Meeting held on 11<sup>th</sup> January 2023
4. Matters Arising from the Minutes above and not on the Agenda
5. Finance
  - a) To Receive the current Financial & Budget Reports & Approve Income & Expenditure
  - b) To Consider Grants & Donations
  - c) To Consider General Reserves
  - d) To Consider a Coronation Event and Gift
  - e) Internal Audit 2022-23

## 6. Planning Applications and Decisions

### Applications

None

### Decisions

- a) **Planning Application DC/22/4940/FUL**  
Excavation within arable field to create new wildlife pond cluster and a single new pond in adjacent field. Ponds to be dug for biodiversity value as part of a wider project to re-create historic wood pasture and parkland habitat. Varying depths and profile across the ponds will be favoured. Arising spoil will be spread on nearby arable land. Land South West Of Mill Lane South Elmham All Saints And St Nicholas Suffolk.  
Status Permitted
- b) **Ref. No. DC/22/2587/FUL**  
Proposal: The erection of a telescopic wireless mast and attached antennae with an overall height of 21 metres, in a disused paddock within the curtilage of the property, for licensed amateur reception and propagation of radio signals. Primrose Cottage, Stubb Lane, South Elmham St Michael, Suffolk, NR35 1ND



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Status: Permitted

**c) Ref. No. DC/22/2587/FUL**

Proposal: Erection of an 18-metre wireless mast, with attached antennae, in a paddock within the property curtilage for licensed amateur reception and propagation of radio signals. Primrose Cottage, Stubb Lane, St Michael, Bungay, Suffolk, NR35 1ND

Status: Permitted

## 7. Statutory Documents and Policies Annual Review

- a) **Asset Register - updated**
- b) **Current Code of Conduct Policy – to 4<sup>th</sup> May 2023**
- c) **New Local Government Association’s Code of Conduct Policy – from 5th May 2023**
- d) **Data Protection Regulations Policy**
- e) **Financial Regulations Policy**
- f) **Freedom of Information & Publication Scheme Policy**
- g) **Internal Control Statement**
- h) **Parish Council Risk Assessment**
- i) **Scheme of Delegation**
- j) **Standing Orders Policy**
- k) **Strimmer Policy**

## 8. Village Reports

- a) **All Saints & St. Nicholas**
- b) **St. Michael**
- c) **St. Peter**

## 9. Villages’ Maintenance

- a) **Tree & Common Maintenance**
  - **All Saint’s Bridge Maintenance (*Hand Rail & Vegetation*)**
  - **East Suffolk Council Daffodil Donation**
- b) **Common Encroachments**
- c) **Other Issues**
  - **Road Signs Condition**
- d) **Litter Pick – Saturday 11th March & Sunday 12 March 2023 – 10.30am**

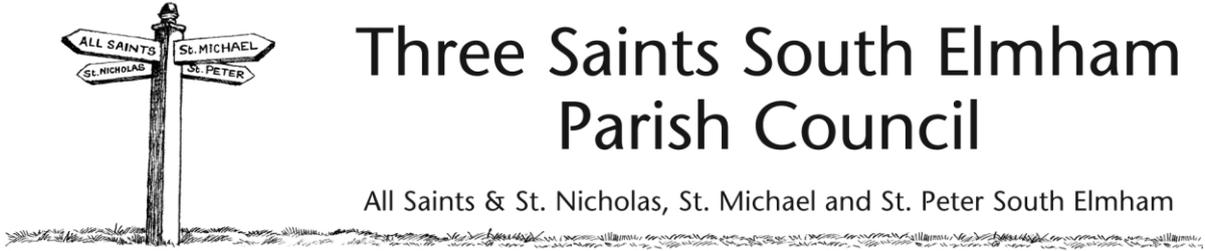
## 10. Correspondence

## 11. AOB

*For discussion only – the Council cannot make decisions on these items unless on the agenda.*

- a) **Village Footpath Map – update**
- b) **Defibrillator Training**
- c) **Website Annual Statistics**
- d) **To Note the Parish Election on Thursday 4th May 2023**
  - Nomination Papers must be with East Suffolk Council by Tuesday 4th April 2023*

## 12. To Receive items for the next Agenda



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## **13. To Confirm the Next Meeting Dates:**

- Wednesday 24<sup>th</sup> May 2023 at 7.30pm –  
*Annual Parish Meeting & Annual Parish Council Meeting*
- Wednesday 12<sup>th</sup> July 2023 at 7.30pm
- Wednesday 13<sup>th</sup> September 2023 at 7.30pm
- Wednesday 8<sup>th</sup> November 2023 at 7.30pm

*S. G. Chapman*

**Sally Chapman**

**Clerk to Three Saints South Elmham Parish Council**

**Date 1<sup>st</sup> March 2023**