



# Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

## To Members of the Council

*You are hereby summoned by the Clerk to attend the next*

### **ANNUAL PARISH COUNCIL MEETING**

**Rumburgh Village Hall**

**Wednesday 13th May 2026**

*To be held after the Annual Parish Meeting starting at 7.30 pm*

## **PUBLIC FORUM**

- A. Public Forum – for Members of the Public**  
*Members of the public are welcome to attend.*
- B. To Receive Reports from the County and District Councillors'**  
*All reports received will be placed on [TSPC's website](#)*

## **AGENDA**

- 1. To Appoint a Chair**
- 2. To Appoint a Vice Chair**
- 3. To Approve Apologies for Absence**
- 4. To record Declarations of Interests and to consider Requests for Dispensation**
- 5. To Approve the Minutes of the Meeting held on 11th March 2026**
- 6. Finance**
  - a) To Approve the End of Year Accounts 2025-26**
  - b) To Approve the Internal Auditor's Report for 2025-26**
  - c) To Agree the Annual Audit Return Sections 1 & 2 2025-26**
  - d) To Agree a Certificate of Exemption from a Limited Assurance Review for 2025-26**
  - e) To Appoint the Internal Auditor for 2026-27**
  - f) To Receive the Financial & Budget Reports & Approve Income & Expenditure**
- 7. Planning Applications and Decisions**

*To review the listed Planning Applications and any Additional Applications issued after the Agenda is published.*

**Applications**  
None

**Decisions**

  - a) DC/26/0512/FUL - Link**

Proposal: Demolition of existing porch and construction of a two-storey side extension against the north east face of the existing dwelling and exterior alterations to the existing upper storey and roof.  
Site address: 1 North End, St James Road, South Elmham All Saints, Halesworth, Suffolk IP19 0HG  
Consultation letter expiry date: 10 March 2026  
Status: Status: Permitted



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## 8. Village Reports & Issues

### a) All Saints

- Flooding near Bridge/Fallen Willow - *update*

### b) St. Nicholas

- Footpath Signage around the Eels Foot property area - *update*

### c) St. Michael

### d) St. Peter

## 9. Villages' Maintenance

### a) Tree & Common Maintenance

- Fallen Willows on Common – *update*
- Tree Planting on Common – *update*

## 10. Correspondence

### a) EAAA – Grant thank you letter.

## 11. AOB - *For discussion only – the Council cannot make decisions on these items unless on the agenda.*

### a) Website Statistics 2025-26

### b) Footpath Map Reprint – *update*

### c) To Consider a Spring Litterpick – *update*

### d) To Consider an All Saints Bus Shelter Event 2026 – *update*

## 12. To Receive items for the next Agenda

## 13. To Confirm the Next Meeting Dates:

- Wednesday 8<sup>th</sup> July 2026 at 7.30 pm
- Wednesday 9<sup>th</sup> September 2026 at 7.30 pm
- Wednesday 11<sup>th</sup> November 2026 at 7.30 pm

## 14. To Consider Common Encroachments

*The Council is recommended to RESOLVE, in accordance with the Public Bodies (Admission to Meetings) Act 1960, that this agenda item shall be closed to members of the press and public. This is to allow the Council to discuss confidential and sensitive matters related to common encroachments.*

*S. G. Chapman*

**Sally Chapman**

**Clerk to Three Saints South Elmham Parish Council**

**Date 6<sup>th</sup> May 2026**