



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

PARISH COUNCIL MEETING

Rumburgh Village Hall

Wednesday 11th January 2023 at 7.30pm

Present Councillors: John Flatt (Chair), Heather Hughes-Jones (Vice Chair), Winky Evans, Simon Patrick & Richard Pooley

Clerk/Responsible Financial Officer: Sally Chapman

Also Present:

PUBLIC FORUM

- A. County & District Councillor Judy Cloke**
Cllr Judy Cloke sent apologies.
- B. Public Forum – for Members of the Public**
None

MINUTES

- 1. To consider Apologies for Absence**
Apologies were received and accepted from Cllr Watkin.
- 2. To record Declarations of Interests and to consider Requests for Dispensation**
None
- 3. To Approve the Minutes of the Meeting held on 9th November 2022**
The Minutes from the Meetings held on 9th November 2022 were confirmed unanimously as a true and accurate record and signed by the Chair.
- 4. Matters Arising from the Minutes above and not on the Agenda**
None
- 5. Finance**
 - a) To Receive the current Financial & Budget Reports & Approve Income & Expenditure**
Councillors resolved unanimously to approve the following Receipts and Expenditure.

| Date | Reference | Details | Receipts | Expenses |
|------------|-----------|-------------------------------------|------------|-----------------|
| 28/11/2022 | S/O | Clerk's Salary - November | | 162.50 |
| 28/12/2022 | S/O | Clerk's Salary - December | | 162.50 |
| 11/01/2023 | 100795 | Clerk's Expenses December & January | | 15.00 |
| | | Total | £ - | £ 340.00 |

Signed: _____

Chair

Date: _____

b) To Appoint the Internal Auditor for 2022-23

The Clerk advised the previous Internal Auditor has now retired and she had received a quotation from the Suffolk Association of Local Councils (SALC):

- Turnover up to £5,000 – internal audit fee £115.00 (last year's cost £120.00)

Councillors agreed unanimously to accept the Suffolk Association of Local Councils quotation of £115.00.

6. Planning Applications and Decisions

Applications

a) Ref. No. DC/22/4940/FUL

Excavation within arable field to create new wildlife pond cluster and a single new pond in adjacent field. Ponds to be dug for biodiversity value as part of a wider project to re-create historic wood pasture and parkland habitat. Varying depths and profile across the ponds will be favoured. Arising spoil will be spread on nearby arable land. Land South West of Mill Lane South Elmham All Saints and St Nicholas Suffolk.

Councillors resolved to SUPPORT the above application with no comments.

b) Ref. No. DC/22/2587/FUL

Proposal: The erection of a telescopic wireless mast and attached antennae with an overall height of 21 metres, in a disused paddock within the curtilage of the property, for licensed amateur reception and propagation of radio signals.

Address: Primrose Cottage, Stubb Lane, South Elmham St Michael, Suffolk, NR35 1ND

Councillors resolved to OBJECT to the above application at the 24th October 2022 meeting.

c) Ref. No. DC/22/2587/FUL

Proposal: Erection of an 18-metre wireless mast, with attached antennae, in a paddock within the property curtilage for licensed amateur reception and propagation of radio signals.

Primrose Cottage, Stubb Lane, South Elmham St Michael, Bungay, Suffolk, NR35 1ND

Councillors resolved to OBJECT to the above application at the 10th August 2022 meeting.

Decisions

None

7. Village Reports

a) All Saints & St. Nicholas

- Large pothole on St Nicolas Lane near the Old Forge.

Clerk to report

b) St. Michael

- No issues

c) St. Peter

- The replacement noticeboard at St. Peters is now up and in use – many thanks to Cllr Patrick.

- Pothole on junction near St. Peters Brewery heading towards Bungay.

Clerk to report

8. Villages' Maintenance

a) Tree & Common Maintenance

- All Saint's Bridge Maintenance

The Chair said he would attend to the loose bridge hand rail and cut back the vegetation.

Action: Chair

b) Common Encroachments - c/f

c) Other Issues

- Road Signs Condition - c/f

9. Correspondence

- a) Parishioner's Request for 4 x 100 litre Oil Storage Tanks, Siphon Kits & Heating Oil for each Village for Emergencies**

Signed _____

Date _____

Cllrs discussed the above suggestion and unfortunately the Parish Council does not have the power to supply oil and equipment.

10. AOB

For discussion only – the Council cannot make decisions on these items unless on the agenda.

a) Village Footpath Map

Cllr Hughes-Jones advised the text is complete and she is waiting for the drawings.

b) Defibrillator Training – c/f

c) Minutes Archiving

The Clerk advised she would like to send the old minutes to Suffolk County Council's Archives for safe keeping, as they should be kept indefinitely. The minutes going back to 2014 are on TSPCs website.

[Councillors agreed unanimously for the Clerk to send the old minutes to Suffolk County Council's Archives.](#)

Action: Clerk

11. To Receive items for the next Agenda

a) Litterpick in March

b) To Consider Grants

c) Policies Review

12. To Confirm the Next Meeting Dates:

- Wednesday 8th March 2023 at 7.30pm
- Wednesday 10th May 2023 at 7.30pm
- Wednesday 12th July 2023 at 7.30pm
- Wednesday 13th September 2023 at 7.30pm
- Wednesday 8th November 2023 at 7.30pm

The meeting ended at 8.30pm

Signed _____

Date _____