



# Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

## PARISH COUNCIL MEETING

*Rumburgh Village Hall*

**Wednesday 13th September 2023 at 7.30 pm**

**Councillors Present:** John Flatt (Chair), Winky Evans, Richard Pooley

**Clerk/Responsible Financial Officer (RFO):** Sally Chapman

**Also Present:** County Councillor Judy Cloke, District Councillor Anthony Specca and two parishioners

## PUBLIC FORUM

**A. County Councillor Judy Cloke and District Councillor Anthony Specca**

County Councillor Judy Cloke gave an update on her report. Full reports:

<http://threesaintssouthelmham.onesuffolk.net/parish-council/minutes>

The Chair thanked County Councillor Judy Cloke for giving a grant to replace the All Saint's footbridge handrail.

**B. Public Forum – for Members of the Public**

No questions

## MINUTES

**1. To Approve Apologies for Absence**

[Apologies were Received and Accepted from Cllr Hughes-Jones, Cllr Patrick and Cllr Watkin](#)

**2. To record Declarations of Interests and to consider Requests for Dispensation**

None

**3. To Approve the Minutes of the Meeting held on 12<sup>th</sup> July 2023**

[The Minutes from the Meetings held on 12th July 2023 were confirmed unanimously as a true and accurate record and signed by the Chair.](#)

**4. Matters Arising from the Minutes above and not on the Agenda**

None

**5. Finance**

**a) To Receive the Financial & Budget Reports & Approve Income & Expenditure**

The Chair signed the current bank statement and the Financial & Budget Reports.

[Councillors Resolved unanimously to Approve the following Receipts and Expenditure:](#)

Signed: \_\_\_\_\_ Chair

Date: \_\_\_\_\_

| Date       | Reference | Details                             | Receipts       | Expenses          |
|------------|-----------|-------------------------------------|----------------|-------------------|
| 17/07/2023 | credit    | Coronation Mugs Sale                | £ 64.00        |                   |
| 28/07/2023 | S/O       | Clerk's Salary - July               |                | £ 162.50          |
| 28/08/2023 | S/O       | Clerk's Salary - August             |                | £ 162.50          |
| 13/09/2023 | 100806    | ESC - Uncontested Election Fee      |                | £ 67.32           |
| 13/09/2023 | 100807    | Clerk's Expenses August & September |                | £ 20.00           |
| 13/09/2023 | 100808    | Royal British Legion Donation       |                | £ 20.00           |
| 13/09/2023 | 100809    | CAS Parish Protect Insurance - TBC  |                | £ 254.72          |
| 13/09/2023 | 100810    | Open Spaces Society - subscription  |                | £ 45.00           |
|            |           | <b>Total</b>                        | <b>£ 64.00</b> | <b>£ 732.04</b>   |
|            |           |                                     |                |                   |
|            |           | <b>Total Restricted Reserves</b>    |                | <b>£ 4,947.13</b> |
|            |           | <b>General Reserves</b>             |                | <b>£ 3,158.29</b> |
|            |           | <b>Total</b>                        |                | <b>£ 8,105.42</b> |

**b) To Consider Insurance Quotations**

Cllrs considered the three insurance quotations and Cllr Pooley reviewed and recommended CAS Parish Protect Insurance.

[Councillors Approved the CAS Parish Protect Insurance quotation at £254.72.](#)

**c) Poppy Wreath for Remembrance Sunday**

[Councillors Agreed to re-use last year's Poppy Wreath and made a donation of £20.00 to the Royal British Legion.](#)

**d) Noticeboard PCs Name Signs**

[Councillors Approved the the noticeboards' signs and agreed to order.](#)

**Action: Clerk**

**6. Planning Applications and Decisions**

**Applications**

None

**Decisions**

None

**7. Village Reports**

**a) All Saints & St. Nicholas**

Cllrs informed of several local burglaries around the villages.

**b) St. Michael**

No issues to report.

**c) St. Peter**

**Damaged Roads and Banks Meeting**

Cllr Patrick and CC Cloke had a meeting in St Peter's in August to review the damaged roads and banks. Cllr Patrick sent a report informing:

- The worst of the potholes have now been repaired.
- Nothing has been done to the small potholes.
- Nothing has been done to the degraded carriageway edges and this will be monitored by SCC.

**8. Villages' Maintenance**

**a) Tree & Common Maintenance**

- All Saint's Bridge Hand Rail – *update*

The Clerk has received a quotation from a SCC Approved Contractor of £340 ex VAT and CC Cloke has kindly agreed to fund with a ward grant. Cllrs thanked CC Cloke.

- East Suffolk Council Daffodil Donation – *update*

The Daffodils will be available this autumn and a Cllr from each of the four villages will receive a quarter each to plant.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**b) Other Issues**

- Road Signs Condition – *update*

CC Cloke advised there will soon be funding to replace the worst of the road signs.

**c) To Consider Asset Maintenance – c/f**

**9. Correspondence**

**a) Clerks & Council Magazine**

**10. AOB**

*For discussion only – the Council cannot make decisions on these items unless on the agenda.*

**a) Village Footpath Map – c/f**

**b) Litter Pick**

Cllr Evans intends to organise and hold a litter pick at the end of October, date TBC.

**11. To Receive items for the next Agenda**

**a) Budget and Precept Setting**

**b) To Consider a Community Gathering at All Saints Bus Shelter in 2024**

**12. To Confirm the Next Meeting Dates:**

- Wednesday 8<sup>th</sup> November 2023 at 7.30 pm

*The meeting ended at 8.10 pm*

Signed \_\_\_\_\_

Date\_\_\_\_\_