



Three Saints South Elmham Parish Council

All Saints & St. Nicholas, St. Michael and St. Peter South Elmham

PARISH COUNCIL MEETING

Rumburgh Village Hall

Wednesday 11th September 2024 at 7.30 pm

Councillors Present: John Flatt (Chair), Heather Hughes-Jones (Vice Chair), Winky Evans, Simon Patrick, Richard Pooley and Paul Watkin

Clerk/Responsible Financial Officer (RFO): Sally Chapman

Also Present: District Councillor Anthony Specca & seven parishioners

PUBLIC FORUM

A. To Receive Reports from the County and District Councillors'

County Councillor Judy Cloke sent apologies.

District Councillor Anthony Specca provided an update on several important developments in local governance:

- Cllr Toby Hammond has stepped back from his Cabinet position due to other work commitments but remains active as a District Councillor. He will now serve on the Overview and Scrutiny Committee, which is chaired by an opposition councillor and functions as a check on the Cabinet's activities.
- Cllr Tim Wilson, representing the Rendlesham and Orford Ward, will replace Toby Hammond on the Cabinet. One of his key responsibilities will be overseeing the Bungay Parking Review.
- East Suffolk Youth Council: A new initiative will soon be launched, allowing secondary-school students across the district to elect Youth Councillors. Councillor Specca is committed to visiting as many schools as possible to promote youth participation and ensure their voices are heard.

B. Public Forum – for Members of the Public

Several members of the public and Councillors had an in-depth discussion about encroachments on St Michael's Commons and agreed to hold a site meeting to address the issue.

MINUTES

1. To Approve Apologies for Absence

None

2. To record Declarations of Interests and to consider Requests for Dispensation

None

3. To Approve the Minutes of the Meeting held on 10th July 2024

The Minutes from the Meetings held on 10th July 2024 were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Finance

a) Certificate of Exemption for 2023/24

Cllrs acknowledged the External Auditor's Notification of Exempt Status for 2024, indicating that no review will be conducted.

Signed: _____ Chair

Date: _____

b) To Receive the Financial & Budget Reports & Approve Income & Expenditure

Councillors Resolved unanimously to approve the following Receipts and Expenditure:

Date	Reference	Details	Receipts	Expenditure
28/07/2024	S/O	Clerk's Salary - July		175.50
28/08/2024	S/O	Clerk's Salary - August		175.50
11/09/2024	9	Barry Lugo - Grounds Maintenance		50.00
11/09/2024	10	Clerk's Expenses - August-September		20.00
11/09/2024	11	CAS Parish Protect Insurance		290.41
		Total	£ -	£ 711.41
		Total Restricted Reserves		£ 4,678.27
		General Reserves		£ 3,362.36
		Total		£ 8,040.63

c) To Consider and Review the Insurance Quotations

Before the meeting, Councillors reviewed the four insurance quotations obtained by the Clerk.

Councillors Resolved to accept the CAS Parish Protect Insurance quotation, at a cost of £290.41 per annum.

d) Winter Grant Schemes 2024-2025

Councillors discussed the Winter Grant Scheme and concluded that, due to the requirement for the venue to be open for 8 hours per week, participation in the scheme was not feasible.

e) Remembrance Sunday Poppy Wreath/Donation - update

The Clerk reported that she had tried to contact The Royal British Legion, Bungay Branch, through email and phone but had not received a response regarding their bank details to transfer the £20.00 donation. Cllr Evans offered to visit the local branch in person to resolve the matter.

Action: WE

5. Planning Applications and Decisions

Applications

a) Planning reference: DC/24/2183/FUL

Proposal: To construct a new cart lodge style garage and facilities building, along with a new steel framed cattle shed.

Site address: Low Farm, Church Road, South Elmham St Peter, Bungay, NR35 1NQ

Consultation letter expiry date: 30 August 2024

After much discussion Councillors Resolved to remain Neutral on the matter, offering no additional comments.

Decisions

None

6. Village Reports

a) All Saints

Cllr Evans confirmed the bus shelter tile had been replaced. Cllr Hughes-Jones reported that a wall panel of the bus shelter had slipped down and had been repositioned with the help of Dr Hughes-Jones.

b) St. Nicholas

Cllr Pooley reported that St Nicolas Lane is in a very poor condition. A parishioner's new fence has been erected into the tarmac; County Councillor Judy Cloke has arranged a site meeting. Action: Clerk

c) St. Michael

Cllr Watkins stated that he will report the potholes, and informed the council that the water mains opposite Bacon's Farm have been repaired.

Signed _____

Date _____

d) St. Peters

Cllr Patrick advised that the recent Boules tournament was a great success, raising nearly £1,000. He also informed damage to the humped-back bridge and the overgrown condition of the footpaths have been reported to SCC.

7. Villages' Maintenance & Issues

a) Tree & Common Maintenance

The Chair agreed that the ragwort on All Saints common could be cut down and removed by a parishioner.

b) Village Issues – c/f

c) Common Encroachments

The Chair confirmed that a site meeting would be organised with the County Councillors, Councillors, and homeowners.

8. Correspondence

None

9. AOB

For discussion only – the Council cannot make decisions on these items unless on the agenda.

None

10. To Receive items for the next Agenda

- Budget & Precept Setting
- To consider an event to commemorate VE Day on Thursday 8th May 2025

11. To Confirm the Next Meeting Dates:

- Wednesday 13th November 2024 at 7.30 pm

The meeting ended at 8.40 pm

Signed _____

Date _____